√ - Present Χ - Absent/Excused

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| √ | Andrews, Peg | Chair | √ | Pauley, Alex | Admin Asst. |
| √ | Arnold, Susan | Auditor | √ | Weiler, Mark | Assist Attorney Gen. |
| √ | Gould, Mary Kathryn | Secretary |  |  |  |
| √ | Mallory Mount | Vice Chair | √ | Gannon, Amy | WVAND Liaison & Public Policy |
| √ | Kelly Rutherford | Lay Member |  |  |  |

1. Call to order – the regularly scheduled meeting of the WVBOLD was held virtually on August 30, 2021. Peg called the meeting to order at 3:00 PM
2. Acceptance of Minutes: MOTION: Upon motion by Susan seconded by Mallory, the board minutes for March 29, 2021 were approved. Motion carried.
3. Agenda:

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| **Agenda Item** | **Discussion** | **Non-Conforming**  **or Action** |
| Follow-up Telehealth | Mark reviewed the Telehealth document and thinks it is straightforward. A discussion ensued regarding the inclusion of nutrition and dietetic technician, registered (NDTR) since they are not licensed and do not fall under the purview of this board. | The Board will consider appropriate language for the inclusion of the NDTR who may work with a dietitian to care for a patient/client via telehealth. |
| 2021 PERD Report Status | The Performance Evaluation and Research Division (PERD) completed its audit of the WVBOLD. The Board provided responses and gave additional details where appropriate.  PERD recommended termination of the BOLD. It will be important to have Board members present at the September legislative meeting to provide reasons not to terminate the licensing of dietitians. | PERD report questions were addressed. A meeting is planned for September (no date yet) to bring the results of the audit to legislators. |
| Office Messages/ Communication Log | No out-of-the-ordinary questions or complaints have been received via phone since the last meeting of the Board. |  |
| Inquiries | Inquiry: An RDN from NC asked if it was necessary for her to have a license to practice in WV if she works with an individual from NC who is attending school in WV.  Inquiry: An RDN from Ohio sent information about an individual who may be practicing medical nutrition therapy in WV without a license. | The RD from NC was told she needed a license to practice in WV.  Mark will look over the information presented on the individual’s website to see if the individual would need a license. |
| License Renewal Report | Since the March 2021 board meeting, the following information is available:  37 new licensees  490 active licenses  10 provisional licenses  9 inactive licenses |  |
| Treasurer’s Report | As of August 24, 2021, the balance on hand was $63,009.26. P-Card expenses since the last board meeting have all been for Suddenlink. |  |
| Board Positions | Current positions of board members are as follows:  Chair – Peg Andrews  Vice Chair – Mallory Mount  Secretary – Mary Kathryn Gould  Audit Chair – Susan Arnold  Treasurer – Alex Pauley | Upon motion by Mary Kathryn seconded by Mallory, board positions will remain the same for the 2021-2022 fiscal year. Motion carried. |
| WVAND Liaison Report | Amy reported the following information from WVAND:   * A virtual town hall meeting is planned for September 27 at 7:00 pm to discuss proposed changes to by-laws. * There is a call for speakers for the spring meeting that will be held Friday, April 22, 2022. * WVAND has a goal to increase awareness of the importance of public policy and licensure amongst its members. * Eat Right Day is planned for January 17, 2022. |  |
| Website Updates | The Board is continually looking for ways to make the website more user friendly. Suggestions for new improvements include having an area on the website for people to provide ideas, including information on the purpose of licensure, and providing a way for licensees to know what year they must report their CEUs.  What does licensure mean to me? |  |
| 2021 CE Audit | Selection process: A list of licensees who were licensed in odd years has been generated in order to perform the annual CE audit. Every 7th licensee will be selected for audit until the appropriate number is reached. | Susan will contact licensees who have been randomly selected for CEU audit. |
| Next Meeting | November 29, 2021 3:00 – 5:00 PM |  |

1. Adjourn Regular Session at 5:05 PM

MOTION: Motion was made by Mary Kathryn and second by Mallory to adjourn the Regular Session of the WVBOLD. Motion carried.

Respectfully submitted,

Peg Andrews, RD Mary Kathryn Gould

Chair Recording Secretary